



MATTHEW G. BEVIN
GOVERNOR

EXECUTIVE ORDER

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Secretary of State
Frankfort
Kentucky

2016-378
June 24, 2016

ALISON LUNDERGAN GRIMES
SECRETARY OF STATE
COMMONWEALTH OF KENTUCKY
BY R. Adair

RELATING TO THE CREATION OF KENTUCKY DUAL CREDIT
SCHOLARSHIP PROGRAM

WHEREAS, it is imperative that the Commonwealth of Kentucky increase the education and skill levels of its workforce and its workforce participation rate; and

WHEREAS, studies show students who participate in dual credit programs are more likely to graduate from high school, enroll in a post-secondary institution, and earn a degree or obtain industry recognized credentials; and

WHEREAS, dual credit programs focused on both general education and career focused courses can benefit students often underrepresented in higher education; and

WHEREAS, completing dual credit courses saves time and money for Kentucky high school students and introduces students early to the rigors of post-secondary coursework; and

WHEREAS, the Commonwealth of Kentucky is committed to ensuring dual credit coursework remains affordable for Kentucky public high school students; and

WHEREAS, the Commonwealth of Kentucky intends to ensure that each and every public high school student will be provided the opportunity to earn up to nine (9) post-secondary credit hours over the course of their high school years by enrolling in no more than two (2) dual credit courses per academic year at no cost to the student; and

WHEREAS, the opportunity to enroll in dual credit courses will be available to public high school seniors in the 2016-2017 and 2017-2018 school years and to juniors in the 2017-2018 school year to the extent funds are available; and

WHEREAS, HB 303, passed by the 2016 Regular Session of the General Assembly, appropriated funding for the establishment of dual credit scholarships; and



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WHEREAS, a program framework is necessary in order to carry out the intent of the General Assembly in appropriating funding for the establishment of dual credit scholarships and to promote greater economy, efficiency and improved administration in government:

NOW THEREFORE, I, Matthew G. Bevin, Governor of the Commonwealth of Kentucky, by virtue of the authority vested in me by Sections 69 and 81 of the Constitution of the Commonwealth of Kentucky, by KRS 12.028 and otherwise, do hereby order and direct the following:

- I. The Kentucky Dual Credit Scholarship Program is hereby created and established for the purpose of providing dual credit coursework opportunities at no cost for all Kentucky high school students who participate in the Program.
- II. The Kentucky Higher Education Assistance Authority ("KHEAA") shall administer the Kentucky Dual Credit Scholarship Program.
- III. KHEAA may award a Dual Credit Scholarship to an eligible high school student to the extent funds are available for that purpose.
- IV. A dual credit course shall be a course of study developed in accordance with KRS 164.098 in which a high school student receives credit from both the high school and postsecondary institution in which the student is enrolled upon completion of a single class or designated program of study. Dual credit courses may be delivered at a high school or at a post-secondary institution and taught by a post-secondary faculty member or a high school teacher approved by a post-secondary institution. Dual credit courses offered to eligible high school students shall include both career and technical education dual credit courses within a state-approved career pathway leading to an industry recognized credential and general education dual credit courses.
- V. An eligible high school student shall:
 - A. Be a Kentucky resident;
 - B. Be enrolled in a Kentucky public high school;
 - C. Be enrolled in a dual credit course at a participating Kentucky post-secondary institution; and
 - D. Have completed a 30-minute college success counseling session with a high school faculty member, staff person, high school administrator, or a Kentucky Career Center Specialist designated by the student's school counselor as a college success mentor.



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For the 2017-2018 school year an eligible student may be a student enrolled in grade 11 if excess funds are available after meeting the demand of students in grade 12.

- VI. A Participating post-secondary institution (PPI) may include a college of the Kentucky Community and Technical College System, Kentucky four-year public post-secondary institution, or a private post-secondary institution accredited by the Southern Association of Colleges and Schools Commissions on Colleges headquartered in the Commonwealth of Kentucky. PPIs shall agree to charge no more than the Dual Credit Tuition Rate Ceiling established by this Executive Order for the dual credit courses it offers. Only PPIs shall be eligible for payment from Kentucky Dual Credit Scholarship funds. PPIs must notify KHEAA annually of their intent to participate in the Dual Credit Scholarship Program. KHEAA shall publish the list of PPIs, including contact information, annually.
- VII. Any PPIs offering dual credit coursework shall charge no more than the Dual Credit Tuition Rate Ceiling, which is defined to be equal to one-third of the Kentucky Community and Technical College System in-state hourly tuition rate, for each and every dual credit course it offers, regardless of the number of dual credit courses an individual student elects to take. No additional fees may be charged by a PPI, including but not limited to special equipment charges, laboratory fees, and other additional charges.
- VIII. An eligible "Local Education Agency" (LEA) shall be defined to mean a public local board of education or other legally constituted public authority that has either administrative control or direction of public elementary or secondary schools in a school district or other political subdivision of the Commonwealth. LEA also means any other public institution or agency, including the Kentucky School for the Blind (KSB) and the Kentucky School for the Deaf (KSD), that is charged by state statute with the responsibility of providing educational services to children with disabilities. LEAs may negotiate with PPIs for a rate that is less than the Dual Credit Tuition Rate Ceiling and retain any Dual Credit Scholarship funds awarded in excess of an LEA negotiated tuition rate. LEAs shall use excess Dual Credit Scholarship funds only for expenses necessary to provide the dual credit courses, including but not limited to students' transportation to and from post-secondary institutions, technology expenses necessary to provide the course, scholarships for high school teachers to gain qualifications to teach dual credit courses, required textbooks for students enrolled in dual credit courses, college and career success programming, and stipends provided to high school faculty for dual credit teaching.
- IX. Dual Credit Scholarship funds shall be disbursed to LEAs for each eligible dual credit course completed by an eligible student with a passing grade within the limits of available funding for the Dual Credit Scholarship Program. Dual Credit Scholarship awards shall be equal to the Dual Credit Tuition Rate Ceiling.



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Kentucky high school students may be awarded a Dual Credit Scholarship for no more than two (2) courses per academic year, and no more than nine (9) post-secondary credit hours over the course of their high school career. Dual Credit Scholarship funds may not be used for remedial or developmental coursework.

- X. KHEAA shall notify LEAs no later than May 1 of the dollar amount in Dual Credit Scholarship funds being reserved for each high school for the upcoming school year. For the 2016-2017 school year, KHEAA shall notify LEAs no later than July 1, 2016. Scholarship reserve amounts for each high school shall be calculated based on each high school's proportion of enrolled seniors in the previous school year.
- XI. For the 2016-2017 and 2017-2018 school years, total state funding of \$7,500,000 per year shall be available to the LEAs to be allocated proportionally into a reserve account for each individual high school based on the high school's number of enrolled seniors. One-half of the reserve account shall be available each semester. Based upon available funding, KHEAA may adjust the allocation for individual high schools to meet their Dual Credit Scholarship needs in excess of their initial allocation. Any Dual Credit Scholarship fund balance at the close of the fiscal year shall not lapse but shall be carried forward to the next fiscal year and be continuously appropriated for the purposes specified in this Executive Order.
- XII. PPIs shall notify KHEAA of their participation in the Kentucky Dual Credit Scholarship Program no later than April 1 of the preceding academic year. For the 2016-2017 school year, the notification shall be made by July 8, 2016. KHEAA shall make the list of PPIs available to all LEAs by April 15. For the 2016-2017 school year, the list shall be made available by July 15, 2016.
- XIII. LEAs shall apply to KHEAA for Dual Credit Scholarships for each eligible student and their courses, including courses to be taken at district technical centers and area technology centers, by a date determined by KHEAA.
- XIV. KHEAA shall request enrollment and final credit verification from the PPIs within fifteen (15) days of the end of the applicable semester. KHEAA will disburse Dual Credit Scholarship funds to LEAs no later than thirty (30) days after dual credit verification. Scholarship payments for the second semester of the 2016-2017 school year will be delivered no later than July 15, 2017.
- XV. LEAs shall remit payment for eligible students' eligible dual credit coursework to PPIs within 15 days of receiving Dual Credit Scholarship funds from KHEAA. LEAs shall include in payment dual credit tuition for students who have earned dual credit at district technical centers and area technology centers.



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- XVI. KHEAA shall report annually by August 1 to the Kentucky Education and Workforce Development Cabinet, the Council on Post-secondary Education and the Kentucky Department of Education:
- A. The total amount in Dual Credit Scholarship funds awarded by school district and by high school;
 - B. The percentage of reserved scholarship funds used by each high school;
 - C. The number of students, by LEA and in total, served by the Dual Credit Scholarship Program; and
 - D. The number of dual credits earned by students by school and in total.
- XVII. LEAs shall report annually to the Kentucky Department of Education all dual credit program revenues and expenditures in detail.
- XVIII. The Finance and Administration Cabinet, the Personnel Cabinet, the Governor's Office of Policy and Management and all other state agencies necessary to effectuate this Order, shall take all necessary action to do so.


MATTHEW G. BEVIN, Governor
Commonwealth of Kentucky


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Reorganization Plan

Introduction

The Education and Workforce Development Cabinet (EWDC) is seeking to establish the Kentucky Dual Scholarship Program which will provide the framework for implementing the General Assembly's appropriation of \$15 million in the 2017-2018 biennial budget intended for dual credit scholarships.

Research indicates dual enrollment students are 11% more likely to persist through the second year of college as compared to non-participating students and dual enrollment students who complete 20 or more credits in the first year of college are 28% more likely to persist through the second year of college than students who did not complete dual enrollment courses. Moreover, studies suggest that dual enrollment promotes positive attitudes towards earning postsecondary degrees in students who did not previously hold these attitudes.

According to the Kentucky Center for Education and Workforce Statistics 2015 Kentucky Profile only 56.2% of Kentucky's public high school graduates were prepared for college by graduation and only 17.8% were ready for a career after graduation. Kentucky's workforce pipeline is not sufficient to meet the demand of Kentucky employers. Promoting programs that encourage and facilitate the development of college and career ready adults is essential to Kentucky's economic growth and stability. The Dual Credit Scholarship program will address this urgent need.

Summary

Dual credit coursework allows students in high school to earn concurrent postsecondary high school credit, saving time and money on their path to earning workforce credentials and postsecondary degrees. The Dual Credit Scholarship Program allows eligible public high school seniors to take up to two (2) dual credit general education or career and technical education courses leading to an industry-recognized credential in the 2016-2017 school year. The program may be expanded to juniors in the 2017-2018 school year as funds allow.

Participating postsecondary institutions (PPIs) agree to charge a ceiling rate no greater than one-third (1/3) of the Kentucky Career and Technical College System in-state tuition rate for its offered dual credit courses. PPIs and local school districts are permitted to negotiate tuition rates lower than the ceiling rate but may only use any excess scholarship funds for costs related to the dual credit program. An annual list of PPIs will be made available to local school districts.

Personnel and Fiscal Impacts

Administration of the scholarship is budget neutral and will neither increase nor decrease state expenditures. Administration of the scholarship will not affect state personnel.